

**Meeting of the Parish Hall Committee,
Monday 7 September 2015 at 7.00 p.m. in the Parish Hal**

Edwardstone Parish Hall

Minutes of the meeting held on Monday 11th May 2015 at 7 p.m. at the Parish Hall

Present: Pauline Cox, Daphne Clark (Chairman), Paul Clarke (Vice-Chairman), Bill Paddon (Treasurer), Fiona Raymond (Booking Secretary, Shirley Flack and Marlene Clarke (Minutes Secretary)

Apologies: None

AGM

Minutes of the previous meeting of 12th May 2014 were approved as a true copy, proposed by Bill Paddon and seconded by Fiona Raymond

Matters Arising: None

Election of Officers: All officers agreed to stand for a further year

Chairman's Report: Daphne thanked everyone for their contribution in keeping the hall running, special thanks to Fiona and Shirley.

Daphne had attended CAS conference, a representative from National Acre had been present, but there was not much there. Daphne went to a Constitution meeting during the conference; ours was set up in 1926. Some Village Halls are now changing to become limited companies; it will be interesting to see how this develops.

There had been no space in BRN for our advert but Eddie Kench had promised it would appear in the June issue.

A man from Babergh District Council had been to inspect the cracks in the disabled toilet, he gave two suggestions, one that we continue to fill the cracks periodically as they appear or two that a tie is put between the two buildings so they move and do not cause the cracks. Daphne is pushing for Babergh to help with the cost of the second option as BDC changed our original plans.

The floor had been sanded and looked good. Several compliments had been received from people hiring the hall.

A light had been damaged by the people who were in the hall on the Election Day. An electrician had been and made the fixing safe.

The painting of the outside of the hall was to be done this year.

The car park was due to be done week beginning 18th May.

The PAT testing had been done and also the periodic testing which has to be done every 5 years.

The TENS agreement was changing next year and would be for up to 15 events per year instead of 12.

Fund Raising: We had not held fund raising events mostly due to so many other events locally.

Treasurers Report: (Copy attached). Bill reported that the accounts had been audited by David Kirby.

The bank account stood at £4555.55, Cash - £185.50, Deposit account - £3515.64

We had received a rebate from the electric company for £225.

We needed to get advice re insurance to cover the rebuilding of the hall should there be a need.

Bill reported that we needed to hold approx. £4500 for general running of the hall.

There followed a normal Parish Hall Meeting.

The minutes of the previous meeting held on 12th May 2014 were approved as a true copy.

Matters Arising: Dealt with in above meeting.

Improvements to Hall: It was discussed that it would be good to improve the kitchen with a new hob, oven, worktops etc.

Daphne reported that the wood was to be treated for woodworm shortly.

Charges for hiring: Daphne reported that our outgoings over the past year had been higher than income. After discussion it was agreed to raise some hire charges. Daphne would send new rates and conditions of hire to committee shortly.

Fund raising: The committee agreed to try and organise a quiz for next March (2016).

Any Other Business: It was suggested that perhaps we could do a joint coffee morning with the PCC. Marlene would ask at the next PCC meeting.

Date of next meeting: Monday 7th September 2015 in the Parish Hall at 7.00 p.m.